# Role Description Community Fundraising Volunteer



Crawley, Horsham & Mid-Sussex

Home-Start CHAMS are looking for enthusiastic event organisers who can bring people together to raise funds for vulnerable local families.

### **About Home-Start CHAMS:**

Home-Start CHAMS offers friendship and support to local families with a child under 5 years. We believe that children need a happy, secure childhood and that parents play the key role in giving their children a good start in life. We are an independent registered charity that supports families where there are issues such as isolation, neglect, financial hardship, illness, disability, bereavement or multiple births. Even the most dedicated parents can face challenges that prevent them doing all they want for their children. When this happens, Home-Start CHAMS is there to help them.

## The Volunteering Opportunity:

This flexible and creative role could involve:

- Organising fundraising events of your choice within the local community whether it be a
  quiz night in the local pub, a swim-a-thon or a classic coffee morning!
- Encouraging workmates, friends, family and the local community to join in the fun
- Designing marketing materials such as posters to promote the event
- Ensuring events are run in line with Home-Start CHAMS policies and procedures such as Health & Safety and Child Safeguarding
- Sharing your ideas and successes to inspire and support other Community Fundraisers
- Working with the Fundraising Team to engage community organisations such as schools and churches in the work of Home-Start CHAMS.

#### **Volunteer Profile:**

You are able to:

- Empathise with the pressures on families and understand the need for support
- Get on well with people from different backgrounds and work as part of a team
- Communicate effectively and confidently with a variety of audiences
- Organise and run events, adhering to relevant policies and procedures at all times
- Maintain Home-Start's ethos at all times

#### Time commitment:

This role is completely flexible. All we ask is that you organise at least two events per year.

# Support:

All volunteers can expect the support of the Fundraising & Marketing Team, other Home Start CHAMS staff and volunteers, and the Board of Trustees. We have resources available for you to use to help with your events – from quiz night packs to poster templates, collection tins and Home-Start CHAMS T-Shirts

To find out more, please contact Jacquie Thomas on 01293 416327 or <a href="mailto:jacquiet@homestartchams.org.uk">jacquiet@homestartchams.org.uk</a>